



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA AND FORT RICHARDSON (PROV)
724 POSTAL SERVICE LOOP #6000
FORT RICHARDSON, ALASKA 99505-6000


IMPA-FRA-ZA

19 DEC 05

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Richardson Department of Defense (DoD) Civilian Employee's Use of Fort Richardson Shoppette (Policy 7-17)

1. Due to the limited amount of time civilians have for lunch, it is impractical for them to leave post to purchase food items and return by the end of their scheduled lunch period. In accordance with AR60-20, Army and Air Force Exchange Service Operating Policies, civilian employees of the U.S. Government within CONUS, Alaska and Hawaii, working on, but residing off military installations, are entitled to the privileges of the fountain, snack bar, and food vendors when the local commanding officer determines these facilities and services cannot be conveniently obtained elsewhere.
2. Based on past practice, which went into affect prior to consolidation of AAFES facilities, Fort Richardson civilian employees are authorized limited use of the Shoppette, Fort Richardson. This limited use will include purchases of food and beverage items (to be consumed on post) sold at exchange food activities. Tax-free items such as cigarettes, etc., are not authorized for purchase, nor should food purchases be authorized in quantities which could not be used or consumed on the date of purchase.
3. Civilian employees can be identified by a DA Form 1602 (Civilian Identification Card) or the new Common Access Card (CAC). This does not include the Fort Richardson Installation Pass for contractors.


DONNA G. BOLTZ
COL, MP
Commanding

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